

Project Officer - Counseling & Advocacy

Jagrata Juba Shangha (JJS)

Vacancy

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Job Context

- Project : Protection of Child from sexual abuse and drug addiction Project supported by kindernothilfe (KNH)
- Assignment period : Two years (July 2019 to December 2020)
- Travel allowance : Actual
- Closing Date : 5 pm, Friday, 26 July 2019

Job Responsibilities

- Finding out children at risk for sexual violence and drug addiction.
- Planning for counseling for children addicted with drugs and victims of sexual abuse.
- Provide frequent counseling to drug addicted children and victims of sexual abuse to convert in normal life.
- Communication and Liaison maintain to the LEBs, community people and different service provider in terms of protection of children.
- Identifying resources and services and linking children with these.
- Communication, advocacy and Liaison to Police department, Narcotic department, Health department, Khulna City Corporation, Department of Women Affairs, Department of Social Service and other Government departments for ensuring protection of children.
- Advocacy with Child Protection Committee and LEBs and parents for encouraging in preventive and protective measures for protection of children from sexual abuse and drug addiction.
- Facilitate and support to adolescents and volunteers for enhancing empowerment of the adolescents through adolescent club operation and engaging in social and cultural activities.
- Facilitate awareness campaign against sexual abuse and drug addiction
- Support volunteers and youth groups for mobilizing community.
- Provide referral support to meet the need of the children at risk for their protection.
- Prepare case study and report monthly, quarterly and annually and provide to the Manager and documentation Officer.
- Always be prepared to work beyond time limit for above purpose.

- Besides all above responsibility any other work to meet the project need and organizational purpose have to be done perfectly.
- Perform any other relevant tasks as assigned by the senior management.
- Ensure that advance taken for an event is adjusted within timeline

Employment Status

Contractual

Educational Requirements

- Bachelor in psychology. Masters in psychology is preferable
- Qualification : Report writing capacity both Bangla and English, Computer and communication skills.

Experience Requirements

- At least 1 year(s)

Additional Requirements

- Age at most 40 years
- Minimum 1 year of working experience in Child protection issues.
- Female candidates are encouraged to apply.

Job Location

Khulna

Salary

Tk. 30000 (Monthly)

Read Before Apply

***Photograph must be enclosed with the resume.**

Apply Procedure

Send your application to jjshrdinfo@gmail.com or

If you are interested and meet the criteria, please enclose and read the instruction carefully as missing of any one is considered disqualification for the position:
CV with two valid references and clear information oriented (requested to prepare the CV not more than three (04) pages).

Cover letter briefings with his/her competencies for the position and one recent Photograph. Photocopies of academic and experience certificates, National ID, valid driving license (If any), release order form last employer (not more than one month old) etc. Requested to submit the documents on the day of appointment not to send via mail. Candidates are requested to send only CV and Cover letter via mail.

Candidates must mention the name of position on the subject line on email and top of the envelop along with full address and valid contract number to: Coordinator Admin & HRD, Human Resource Department, JJS, Khulna Office, 35 /8 TB Cross Road, Khulna-9100 on or before 5 pm, Friday, 26 July 2019.

Application Deadline : **July 26, 2019**