

Research Officer - Meta Supported by Netherlands

Jagrata Juba Shangha (JJS)

Vacancy

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Job Context

- Assignment period : April-October 2019
- Closing Date : 5 pm, Tuesday, 12 March 2019
- Base : Khulna

Job Responsibilities

- She/he has to work in research projects especially on polder management, climate change and agricultural development related issues.
- Ability to organize workshop, training and events.
- Should have the capacity for frequent movement in vulnerable zone for project purposes.
- Perform a wide variety of research field work preparation tasks.
- Contribute to the overall research process of preparing technical reports, summaries, protocols, and quantitative analyses by identifying current scientific literature as assigned.
- Assist in the process of building collaboration with other partner institutions, i.e., maintain and update contact lists of implementing and research partners, other key stakeholders and consultants.
- Develop communications materials such as brochure, newsletter, websites.
- Writing concept notes, develop project ideas and project proposals and ensure timely submission.

Employment Status

Full-time

Educational Requirements

- 4 Years Bachelor in Environmental Science/ Development Studies/ Urban and Rural Planning.

Experience Requirements

- At least 2 year(s)

Additional Requirements

- Age at most 40 years
- At least 2 years' experience in research activities and documentation work in national or international NGO's.
- Expected Skill : Excellent writing, Computer and communication skills.
- Candidates should have efficiency and capability to develop innovative ideas for research projects development.
- Candidates should be knowledgeable about NGO work and should have knowledge in climate change, water management and agriculture issues, research and documentation knowledge on polder management.

Job Location

Khulna

Salary

Tk. 30000 - 36000 (Monthly)

Compensation & Other Benefits

- Travel allowance : Actual

Job Source

Bdjobs.com Online Job Posting

Read Before Apply

IF YOU ARE INTERESTED AND MEET THE CRITERIA, PLEASE SEND:

CV not more than three (03) pages.

Cover letter briefings with his/her competencies for the position.

Recent photographs.

Candidates must mention the name of position on the subject line on email and top of the envelop along with full address and valid contact number to :

Associate Coordinator HRD, Human Resource Department, JJS, Khulna Office, 35 /8 TB Cross Road, Khulna-9100 on or before 5.00 pm, Tuesday, 12 March 2019.

***Photograph must be enclosed with the resume.**

Apply Procedure

Send your CV to jjshrdinfo@gmail.com or to Email CV from **MY BDJOB**s account [Click here](#).

Application Deadline : **March 12, 2019**